

dutch
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Dutch Harp Composition Contest 2012

Rules for the second edition, March 2012

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A. Timetable

June 2011	Applications open
6 September 2011	Composition workshop during the International Gaudeamus Music Week
15 December 2011	Deadline for applications
1 February 2012	Announcement of the three winning works
28 March 2012	Final: premiere of the winning work and award ceremony during the Dutch Harp Festival 2012

B. Candidates

General conditions

- 1.1 The Dutch Harp Composition Contest 2012, hereinafter referred to as the 'Contest', is open to composers of all ages and nationalities.
- 1.2 The composition, which can be in any form, must be written for harp solo and have a duration between 5 and 10 minutes.
- 1.3 The world premiere of the three winning works will take place during the Dutch Harp Festival on 28 March 2012.
- 1.4 Upon admission to the final round, participants in the Contest, hereinafter referred to as the 'Contestants', agree that their submitted composition may be performed during the final round and during all other concerts for which they are selected by the jury of the Contest, hereinafter referred to as the 'Jury', or the organization of the Contest, hereinafter referred to as the 'Organization'.
- 1.5 By participating in the Contest, Contestants cede to the *Stichting Dutch Harp Festival*, hereinafter referred to as the 'DHF', the right to record, reproduce and arrange for the reproduction of the performances of their work during the Contest and the affiliated Dutch Harp Festival 2012, hereinafter referred to as the 'Festival', on any existing or future medium of recording, as well as the right to broadcast and distribute the performances of their work by any existing or future medium of transmission, in the Netherlands and abroad. Additionally, Contestants waive all claims to remuneration arising from the use of the above named recordings and distributions by the DHF.
- 1.6 Compositions submitted to the Contest may not have been executed during any form of performances, recorded, won any prizes or brought into publicity in any way prior to the Contest.
- 1.7 Contestants are expected to have studied the following materials: *Method of the harp* by Carlos Salzedo, *Sequenza II* by Luciano Berio, and *Introduction et Allegro* by Maurice Ravel.
- 1.8 Contestants are invited, though not required to attend the activities organised prior to the Contest, as well as the final round of the Contest. Throughout all activities during which the Contestant is present, the Organisation cannot be held responsible for any loss or damage to personal property of Contestants.

Entry conditions

Applications

- 2.1.1** The application procedure for the Contest commences by entering the application form on the website. All applicants to the Contest, hereinafter referred to as 'Candidates', will then be requested to send additional documents by mail, postmarked no later than 15 December 2011, to the Secretariat of the Dutch Harp Composition Contest, Laan van Chartroise 170, 3552 EZ Utrecht, The Netherlands, or by e-mail to apply@compositioncontest.nl.
- 2.1.2** The application sent by mail or e-mail must include the following:
1. An anonymous version of the submitted composition in the form of a score;
 2. In the case of students, a written approval of the teacher;
 3. A curriculum vitae;
 4. A copy of the Candidate's ID or passport;
 5. A photograph, suitable for reproduction in the programme book, and one publicity photo (both in colour, minimum resolution 300 dpi), preferably by e-mail as a JPEG file;
 6. A declaration signed and dated by the Candidate, stating that the submitted composition has been written by the Candidate specially for the Contest and that it has not been published or (partially) performed
- 2.1.3** Suitability of all submitted materials is at the sole discretion of the Organization.
- 2.1.4** Candidates have the right to withdraw their compositions until the 1st of January to. After that date, documents submitted with applications cannot be returned to Candidates.
- 2.1.5** Candidate's are allowed to send a written explanation consisting of maximum one a4 sheet about the composition.

Examination of applications

- 2.2.1** All applications will be examined by the Organization. Candidates whose applications have not met the documentation requirements listed under B2.1.2 cannot be admitted to the Contest.
- 2.2.2** Prior to acceptance to the preliminary round of the Contest, all compositions will be examined by the artistic committee of the Contest, hereinafter referred to as the 'Artistic Committee', which is specially designated for this purpose. This committee will have the right to request changes to the compositions in order to ensure that they comply with the rules and artistic requirements of the Contest. Once the deadline for application has passed, no changes can be made to the composition, unless required or approved by the Artistic Committee.
- 2.2.3** The Jury will select three finalists based on the scores and other documentation about the score submitted by the Contestants. Only the compositions of Candidates whose applications are in order and have met the documentation requirements by 15 December 2011, i.e. the Contestants, will be adjudicated. Contestants will be informed of the results of this selection process by 1 February 2012.
- 2.2.4** Submitted compositions must be clearly readable and understandable to the Jury. The Jury has the right to deny compositions they are unable to read or understand.

Acceptance of Candidates

- 2.3.1** Once the Candidate has been admitted to the Contest, the Candidate will receive a document which he or she must sign to indicate his or her full acceptance of the regulations of the Contest. A signed version of this document must be returned within two weeks of receipt in order to admit the Candidate as a Contestant to the Contest. Once these documents have been received by the Organization, the Contestant will receive a final confirmation of his or her admission to the Contest. The signed agreement by which the Contestant accepts the regulations of the Contest shall constitute a contract between the Contestant and the DHF.
- 2.3.2** Candidates may not be rejected on grounds of ideology, language, political preference, race, gender or sexual orientation.

Registration of Candidates

- 2.4.1** As the applications are examined, data of each Candidate will be entered into a register, which will be kept by the Organization. This register will record:
1. The Candidate's family name and first name(s);
 2. The date and place of birth of the Candidate;
 3. The Candidate's nationality;
 4. The Candidate's address;
 5. Copies of the documents used to establish the Candidate's identity;
 6. All other documents enclosed with the application.

C. Contest

Workshop

- 1.1 In collaboration with the *International Gaudeamus Music Week*, the *Dutch Harp Festival* organizes a workshop on 6 September 2011 in Utrecht, to familiarize composers with the harp and learn them about its wide range of possibilities.
- 1.2 The workshop is open to Candidates as well as composers who do not wish to enter the Contest.
- 1.3 Participants are expected to have studied the following materials: *Method of the harp* by Carlos Salzedo, *Sequenza II* by Luciano Berio, and *Introduction et Allegro* by Maurice Ravel.

Preliminary round

- 2.1 Submitted compositions will not be used for any other means than evaluating the Contestants during the preliminary round. The compositions will afterwards be stored in the Contest archives.
- 2.2 The number of Contestants admitted to the final round is three.

Final round

- 3.1 The compositions that are selected for the final round will be performed by professional harpists. Before the final round, the composers have time to work with the harpist on their composition.
- 3.2 The prizes will be awarded by the Jury before the commencement of the final and announced during the award ceremony at the end of the final round. In this way, the performances of the compositions will not have any influence on the Jury prizes.

D. Jury

Jury

- 1.1** The organization will install one jury. The Jury will adjudicate the preliminary round and the final round of the Contest.
- 1.2** The Jury consists of an odd number of members. Composers, harpists and other musicians can be installed as members of the Jury. The Jury will comprise at least two composers.
- 1.3** Jury members are chosen for their international eminence in the world of music, without any regard to ideology, language, political preference, race, gender or sexual orientation.
- 1.4** The Jury's sole mission is to rank the Contestants according to the procedure established by these regulations. All secretarial activities of the Jury will be executed by an external functionary appointed by the Organization, hereinafter referred to as the 'Secretary'. The Secretary does not take part in the voting procedure.
- 1.5** One of the members of the Jury will be appointed Chairperson, hereinafter referred to as the 'Chairperson', by the Organization. No further discrimination is made between members of the Jury.
- 1.6** Immediate family members and other relatives of a Contestant, up to the fourth degree of kinship, may not serve on the Jury.
- 1.7** Members of the Jury may not have pupils who are Contestants in the Contest. In this context, 'pupil' is defined as a Contestant who has during the past year taken more than five lessons with the Jury member in question. In case of doubt, those concerned will refer the matter to Organization, whose decision shall be final.
- 1.8** Contestants are not entitled to object to members of the Jury, but do have the right to lodge a complaint with the Legal Committee of the Organization, hereinafter referred to as 'Legal Committee', if they believe that Articles D1.6 and D1.7 have not been observed.
- 1.9** A list of the names of all Contestants will be given to each member of the Jury prior to the commencement of the Contest. Each member of the Jury will append his or her signature to the rules and to the list of Contestants to indicate his or her compliance with Articles D1.6 and D1.7.
- 1.10** If compliance with Articles D1.6 and D1.7 is established to be untrue, the signatory in question will be excluded from the Jury or from the Contest.
- 1.11** Throughout the entire Contest, the Jury shall refrain from having contact with any Contestant or his or her next of kin.
- 1.12** Throughout the entire Contest, the Jury shall also refrain from making any statements about the Contestants or the activities of the Jury.

Chairperson

- 2.1** The Chairperson's remit includes overseeing all rounds. To this end it is incumbent on him or her to take all necessary steps to ensure that the Jury's work is executed correctly. If, by his or her assessment, a member of the Jury has committed a serious breach of the rules, the Chairperson is authorized to suspend that member immediately or to submit the matter for the urgent consideration of the Executive Committee of the Organization, hereafter referred to as 'Executive Committee', which may, where appropriate, start proceedings before the Legal Committee.
- 2.2** In the event of illness or absence due to unforeseen circumstances, the Chairperson will be replaced, for the entire Contest or for a part of it, either by a member of the Board of

Directors of the Contest, hereinafter referred to as the 'Board', designated by the President of the Board, or by a leading musical figure appointed by the Executive Committee. The person replacing the Chairperson must meet all the requirements of Jury members listed under D1.

- 2.3 The Chairperson will announce the results of the Contest, herein faithfully reflecting the decision of the Jury.
- 2.4 If the Legal Committee is called upon to pronounce judgement on a matter implicating a member of the Jury, it is obliged to hear the Jury member in question and the Chairperson.

Voting procedure

General provision

- 3.1.1 During the preliminary round, the jury will select the three compositions that will be performed during the final. In the following final round the Jury will decide which prizes are to be awarded and to who they are to be given, based on a discussion which will be led by the Chairperson of the Jury.
- 3.1.2 Jury members will select the award winning compositions, without any regard to ideology, language, political preference, race, gender or sexual orientation.
- 3.1.3 The decision of the jury is binding.
- 3.1.4 All cases not accounted for in the Jury regulations taking place during the preliminary round will be decided by the Executive Committee.
- 3.1.5 All cases not accounted for in the Jury regulations taking place during final round will be decided by the Chairperson, in consultation with the Executive Committee.
- 3.1.6 In the event of a tie between Contestants, the members of the Jury will receive a ballot paper with the names of the Contestants involved in the tie. Each member of the Jury will indicate which Contestant he or she evaluated as the winner of the award.
- 3.1.7 If the tie proves to be unsolvable, the Chairperson of the Jury will make the final decision.

Audience Award

- 3.2.1 For the Audience Award, the audience of the final round can indicate which composition he or she evaluated as the best of the three finalists at the end of the final round. The Contestant with the most votes will receive the Audience Award.
- 3.2.2 The tallying of the votes will be overseen by the Official.
- 3.2.3 In the event of a tie between Contestants, the Audience Award will be awarded to both Contestants involved in the tie. The prize will be divided amongst the equally ranked Contestants.

E. Prizes

- 1.** A number of prizes and awards will be awarded amongst the finalists. These will be published on the website of the Contest.
- 2.** The prizes, awards, and certificates, signed by the Chairperson and all members of the Jury, will be presented to the laureates at a formal ceremony following the final round. If the contestant cannot be there in any way, these documents will be sent to the Contestant.
- 3.** If the Jury sees fit, the extra prizes can be awarded.
- 4.** None of the prizes are dividable, with the exception of the Audience Award.
- 5.** All prize money is subject to tax under the Dutch Taxation Laws.

F. Authorities

Management of the Contest

- 1.1** The DHF is a non-profit organization.
- 1.2** The DHF is managed by the Executive Committee.
- 1.3** The Executive Committee is also responsible for overseeing the application of the rules. The Executive Committee may take any measures necessary to ensure their application and the running of the Contest. If breaches of these rules take place, the Executive Committee is authorized to bring these to light and to refer them to the Legal Committee.
- 1.4** For all matters pertaining to the administration of the DHF, the Executive Committee is authorized, under its own responsibility, to delegate particular powers or functions to persons not otherwise involved in the Organization.

Legal Committee

- 2.1** For the Contest, a Legal Committee is established, consisting of at least three members. This committee has the task of fairly resolving any administrative, civil, or disciplinary disputes that may arise between the Contestants, members of the Jury, members of the Organization, and/or members of the Board. The judgment of the Legal Committee is binding and is not subject to appeal.
- 2.2** Members of the Legal Committee will be chosen by the Executive Committee. One of the members will be appointed as Chairperson, hereafter referred to as Chairperson of the Legal Committee.
- 2.3** In the event of a dispute being submitted to the Legal Committee, the Executive Committee will designate three arbitrators among the members of the Legal Committee to form an arbitration board.
- 2.4** The Jury and the Contestants will be informed of the names and responsibilities of the members of the Legal Committee.
- 2.5** By participating in the Contest, the members of the Jury and the Contestants are deemed to accept the jurisdiction of the Legal Committee.
- 2.6** Should one of the members be unable to serve as an arbitrator for the period for which he or she has been designated, a new arbitrator shall be appointed by the Executive Committee.
- 2.7** Any complaints or requests for arbitration by the Legal Committee must be addressed to the Chairperson of the Legal Committee. The Organization must be notified when the Legal Committee is addressed.
- 2.8** In order to be considered, complaints addressed at the Legal Committee must indicate the name of the person or persons against whom they have been lodged.

Official

- 3.1** The Chairperson of the Legal Committee will also serve as the Official. He or she shall keep records of all operations he or she may be called upon to carry out, and of any facts he or she may be asked to establish.

Sanctions

- 4.1** The authorities of the DHF can impose the following sanctions on members of the Jury and Contestants:
1. A reprimand
 2. An official warning
 3. Exclusion from the Contest
 4. A permanent ban
- 4.2** A reprimand can be issued by the Executive Committee. An official warning can be issued by the Chairperson of the Legal Committee. The other sanctions can only be imposed by the Legal Committee. The other administrative authorities of the DHF do not have any legal or disciplinary powers.
- 4.3** Apart from the disciplinary sanctions outlined above, the Legal Committee can also decide on all questions legitimately submitted to it and, in particular, can impose penalties requiring the payment of damages and interest to injured parties.
- 4.4** In the event of disputes, only the English and Dutch texts of these rules are legally binding.