

# dutch **harp** festival.

## Rules and Regulations



# Dutch Harp Competition 2012

Rules for the second edition, March/April 2012

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## A. Timetable

|                  |                                      |
|------------------|--------------------------------------|
| 20 January 2011  | Announcement of the repertoire       |
| 28 March 2011    | Announcement of the prizes           |
| 15 November 2011 | Deadline for applications            |
| 5 January 2012   | Announcement of the Contestants      |
| 1 March 2012     | Drawing of lots                      |
| March/April 2012 | <i>Dutch Harp Competition</i>        |
|                  | Quarter-final round                  |
|                  | Semi-final round                     |
|                  | Final round                          |
| 2012/2013        | Concerts given by first prize winner |

## B. Candidates

### General conditions

- 1.1 The Dutch Harp Competition 2012, hereinafter referred to as the 'Competition', is open to harpists of all ages and nationalities.
- 1.2 Applicants entering the quarter-final round of the Competition, hereinafter referred to as the 'Contestants', agree to participate in all the rounds and concerts for which they are selected by the jury of the Competition, hereinafter referred to as the 'Jury', or the organization of the Competition, hereinafter referred to as the 'Organization'.
- 1.3 By participating in the Competition, Contestants cede to the *Stichting Dutch Harp Festival*, hereinafter referred to as the 'DHF', the right to record, reproduce and arrange for the reproduction of their performances during the Competition and the affiliated Dutch Harp Festival 2012, hereinafter referred to as the 'Festival', on any existing or future medium of recording, as well as the right to broadcast and distribute their performances by any existing or future medium of transmission, in the Netherlands and abroad. Additionally, Contestants waive all claims to remuneration arising from the use of the above named recordings and distributions by the DHF.
- 1.4 Contestants are expected to use the original scores of the works they perform and must be able to supply the scores used in their programme to the Competition. The DHF cannot be held liable for any law infringement committed by a Contestant regarding public use of illegal copies.
- 1.5 During the public rounds of the Competition, the Organization will provide harps from the manufacturers Camac, Lyon & Healy and Salvi for the Contestants. Contestants are not permitted to perform on other instruments than those provided by the Organization during the public rounds of the Competition. Contestants can indicate a manufacturer of preference through their application. The Organization remains entitled to assign the Contestant a harp from a different manufacturer.
- 1.6 Upon request and subject to availability, the Organization will arrange accommodation for Contestants with host families in and around Utrecht. To cover the expenses of the host families, this arrangement will cost Contestants a fee of 10 EUR a night. The host families cannot provide accommodation for anyone accompanying a Contestant.
- 1.7 The Organization cannot be held responsible for any loss or damage to personal property of Contestants.
- 1.8 The first prize winner agrees to take part in concerts and recitals during a concert tour arranged by the DHF in the concert season 2012/13. The Organization will cover all travelling expenses and arrange lodging for the entire tour. The first prize winner will receive remuneration for the concert tour. The amount of remuneration will be determined by the Organization.

## **Entry conditions**

### **Applications**

- 2.1.1** The application procedure for the Competition commences by entering the application form on the website. All applicants to the Competition, hereinafter referred to as 'Candidates', will then be requested to send additional documents by mail, postmarked no later than 15 November 2011, to the Secretariat of the Dutch Harp Competition, Laan van Chartroise 170, 3552 EZ Utrecht, The Netherlands, or by e-mail to [apply@harpcompetition.nl](mailto:apply@harpcompetition.nl).
- 2.1.2** The application sent by mail or e-mail must include the following:
1. A complete programme;
  2. An audio recording for the preliminary round, as set out in C2.3 and following articles;
  3. In the case of students, a written approval of the teacher;
  4. A curriculum vitae;
  5. A copy of the Candidate's ID or passport;
  6. A photograph, suitable for reproduction in the programme book, and one publicity photo (both in colour, minimum resolution 300 dpi), preferably by e-mail as a JPEG file.

Suitability of these materials is at the sole discretion of the Organization. Documents submitted with applications cannot be returned to Candidates.

### **Examination of applications**

- 2.2.1** All applications will be examined by the Organization. Candidates whose applications have not met the documentation requirements listed under B2.1.2 cannot be admitted to the Competition.
- 2.2.2** Prior to acceptance to the preliminary round of the Competition, all programmes will be examined by the artistic committee of the Competition, hereinafter referred to as the 'Artistic Committee', which is specially designated for this purpose. This committee will have the right to request changes to the programme in order to ensure that it complies with the rules and artistic requirements of the Competition. Once the deadline for application has passed, no changes can be made to the programme, unless required or approved by the Artistic Committee.
- 2.2.3** The jury of the preliminary round of the Competition, hereinafter referred to as the 'Preselection Jury', will select the quarter-finalists of the Competition based on the audio recordings submitted by the Candidates. For these screenings, only recordings of those Candidates whose applications are in order and have met the documentation requirements by 1 December 2011 will be considered. Candidates will be informed of the results of this selection process by 5 January 2012.

### **Acceptance of Candidates**

- 2.3.1** Once the Candidate has been admitted to the quarter-final round of the Competition, the Candidate will receive a document which he or she must sign to indicate his or her full acceptance of the regulations of the Competition. A signed version of this document must be returned within two weeks of receipt, along with proof of payment of the registration fee of EUR 100, in order to admit the Candidate as a Contestant to the Competition. Once these documents have been received by the Organization, the Contestant will receive a final confirmation of his or her admission to the Competition. The signed agreement by which the Contestant accepts the regulations of the Competition shall constitute a contract between the Contestant and the DHF.
- 2.3.2** The registration fee cannot be reimbursed under any circumstances.
- 2.3.3** Candidates may not be rejected on grounds of ideology, language, political preference, race, gender or sexual orientation.

### **Registration of Candidates**

- 2.4.1** As the applications are examined, data of each Candidate will be entered into a register, which will be kept by the Organization. This register will record:
1. The Candidate's family name and first name(s)
  2. The date and place of birth of the Candidate
  3. The Candidate's nationality
  4. The Candidate's address
  5. Copies of the documents used to establish the Candidate's identity
  6. All other documents enclosed with the application
- 2.4.2** Candidates who are admitted to the Competition will receive an individual registration document bearing a number obtained in a drawing of lots. Each Contestant must carry this document throughout the Competition. On presenting this document, he or she will be given entry tickets for the public rounds of the Competition and, subject to availability, other festival events.

## C. Competition

### General provision

- 1.1 The Competition consists of four rounds, of which the first round will take place behind closed doors and the latter three are accessible to the public.
- 1.2 In all public rounds, the admitted Contestants will perform in the order established by a drawing of lots.
- 1.3 All Contestants undertake to participate in all the rounds they are admitted to, unless prevented from doing so by circumstances beyond one's control.
- 1.4 All works must be performed from memory.
- 1.5 A Contestant may request to perform a contemporary work using a score. The Artistic Committee has the authority to allow or refuse this.
- 1.6 Freely chosen works may not be performed twice throughout the Competition.
- 1.7 With exception to the quarter-final round, musical repeats are left to the discretion of the Contestant.

### Preliminary round

- 2.1 The purpose of the preliminary round is to eliminate Candidates who have not attained the level required to participate in the public rounds of the Competition and to reduce the number of Candidates taking part in the public rounds.
- 2.2 The preliminary round will be adjudicated by the Preselection Jury in a studio that provides optimal quality of sound.
- 2.3 The audio recording Candidates must enclose with their application must be a good-quality, clearly indexed recording, preferably a CD or mp3, which must include in the following order:
  1. One etude chosen from:  
W. Posse – *Konzertetudes* [1-8]
  2. From C. P. E. Bach – *Solo in G*, Wotq. 139:  
movement II. Allegro or III. Allegro
- 2.4 The submitted recordings may not have taken place more than one year before the closing date for the submission of applications.
- 2.5 In an accompanying document, the Candidate must state the place and date of each recording, as well as certify their authenticity and confirm that they are not subject to copyright restrictions.
- 2.6 The recordings will not be used for any other means than evaluating the Candidates during the preliminary round. The recordings will afterwards be stored in the Competition archives.
- 2.7 The number of Contestants admitted to the quarter-final round is not fixed.

## **Drawing of lots**

- 3.1 The purpose of the drawing of lots is to establish the order in which the Contestants will perform.
- 3.2 The established order of performance will apply throughout all rounds of the Competition.
- 3.3 To ensure all Contestants are able to play on the harp of their preference during the Competition, Contestants will be divided into three groups during the drawing of lots: Contestants wishing to play on a Camac, Contestants wishing to play on a Lyon & Healy or Contestants wishing to play on a Salvi harp provided by the Competition.
- 3.4 The drawing of lots will be executed by the Secretary of the Organization in the presence of the Chairperson of the Legal Committee, hereinafter referred to as the 'Official'.
- 3.5 The order of performance as determined by the draw may not be changed, except in cases of force majeure, for which the Contestant will have to provide justification. The Organization will consider the causes given and make a binding decision. Any authorized alteration will be valid only for the round in question.

## **Quarter-final round**

- 4.1 Each Contestant will perform the following programme during the quarter-final round:
  1. C. P. E. Bach - *Solo in G*, Wotq. 139 (without repeats)
  2. M. Flothuis - *Pour le tombeau d'Orphée*
  3. From P. Patterson - *Spiders*, op. 48:  
movement IV. Tarantula
- 4.2 Each Contestant will determine the order in which he or she will play the works selected for his or her performance.
- 4.3 During the quarter-final round of the Competition, the jury adjudicating the public rounds of the Competition, hereinafter referred to as the 'Competition Jury', will be positioned behind a screen in such a way that they are unable to see the performing Contestants.
- 4.4 The minimum number of Contestants admitted to the semi-final round is four, the maximum number of Contestants admitted to the semi-final round is eight.

## **Semi-final round**

- 5.1 Each Contestant admitted to the semi-final round will perform a solo recital. The programme must include the compulsory work:  
C. Debussy - *Danse sacrée et danse profane* for harp and string quintet  
The rest of the programme is chosen by the Contestant.
- 5.2 The maximum duration of each performance during the semi-final round is 40 minutes.
- 5.3 The recital must be presented on stage by the Contestant.
- 5.3 Each Contestant will determine in which part of the programme he or she will play the compulsory work.
- 5.4 Contestants admitted to the semi-final round will attend the rehearsal with the string quintet on the time communicated to them. Each Contestant will be entitled to the same amount of rehearsal time with the string quintet.
- 5.5 Three Contestants will be admitted to the final round.

### **Master classes**

- 6.1 All Contestants who have not been admitted to the final round will receive one master class from one of the harpist members of the Competition Jury.
- 6.2 The Organization will for each Contestant appoint the harpist giving the master class on a random basis. The Organization will not take preferences of the Contestant for a specific member of the Competition Jury into consideration. Contestants are allowed to interchange master classes on mutual agreement.
- 6.3 All master classes are open to the public.

### **Final round**

- 7.1 Each Contestant admitted to the final round will perform the following programme:
  - 1. J. Rodrigo – *Concierto di Aranjuez* for harp and orchestra
  - 2. A freely chosen encore
- 7.2 The choice and duration of the encore are left to the discretion of the Contestant. Contestants are allowed to perform an encore that was not originally written for harp. The encore cannot be accompanied by the orchestra.
- 7.3 The Contestants admitted to the final round will attend orchestral rehearsals on the times communicated to them. Each Contestant will be entitled to the same amount of rehearsal time with the orchestra.

## D. Jury

### Jury

- 1.1 The organization will install two separate juries. The Preselection Jury will adjudicate the preliminary round of the Competition. The Competition Jury will adjudicate the three public rounds of the Competition. Both juries will consist of different members. The terms 'Jury' and 'Juries' will hereinafter be used to refer to both the Preselection Jury and the Competition Jury.
- 1.2 Both Juries consist of an odd number of members. Both harpists and non-harpists will be installed as Jury members. The majority of the Competition Jury will consist of non-harpists.
- 1.3 Jury members are chosen for their international eminence in the world of music, without any regard to ideology, language, political preference, race, gender or sexual orientation.
- 1.4 The Juries' sole mission is to rank the Contestants according to the procedure established by these rules. All secretarial activities of the Juries will be executed by an external functionary appointed by the Organization, hereinafter referred to as the 'Secretary of the Jury'. The Secretary of the Jury does not take part in the voting procedure.
- 1.5 One of the members of the Competition Jury will be appointed Chairperson, hereafter referred to as the 'Chairperson of the Competition Jury', by the Organization. No further discrimination is made between members of the Juries.
- 1.6 Immediate family members and other relatives of a Contestant, up to the fourth degree of kinship, may not serve on the Juries.
- 1.7 Members of the Juries may not have pupils who are Contestants in the Competition. In this context, 'pupil' is defined as a Contestant who has during the past year taken more than five lessons with the Jury member in question. In case of doubt, those concerned will refer the matter to Organization, whose decision shall be final.
- 1.8 Contestants are not entitled to object to members of the Juries, but do have the right to lodge a complaint with the Legal Committee of the Organization, hereafter referred to as 'Legal Committee', if they believe that Articles D1.6 and D1.7 have not been observed.
- 1.9 A list of the names of all Candidates will be given to each member of the Preselection Jury. Each member of the Preliminary Jury will append his or her signature to the rules and to the list of Candidates to indicate his or her compliance with Articles D1.6 and D1.7.
- 1.10 A list of the names of all Contestants will be given to each member of the Competition Jury. Each member of the Competition Jury will append his or her signature to the rules and to the list of Contestants to indicate his or her compliance with Articles D1.6 and D1.7.
- 1.11 A list of the names of all members of the Competition Jury will be given to each Contestant at the commencement of the quarter final round of the Competition. Each Contestant will append his or her signature to the rules and to the list of Jury members to indicate his or her compliance with Articles D1.6 and D1.7.
- 1.12 If compliance with Articles D1.6 and D1.7 is established to be untrue, the signatory in question will be excluded from the Jury or from the Competition.
- 1.13 Throughout the entire Competition, the Juries shall refrain from having any direct or indirect contact with any Contestant or his/her next of kin.
- 1.14 Throughout the entire Competition, the Juries shall also refrain from making any statements about the Contestants or the activities of the Jury.
- 1.15 The Juries will vote by secret ballot.
- 1.16 The Juries shall refrain from any form of consultation.

- 1.17 If a Jury member is unable to attend one or more judging sessions, the Organization will be authorized to cancel the votes awarded by that member of the Jury for the whole of the round in question. If it turns out that one of the Contestants whom the absent Jury member has been unable to judge is ranked equal with another or others for the round in question, the Jury member in question may not take part in the tie-breaking vote.
- 1.18 The complete lists of members of the Preselection Jury shall remain confidential until after the preliminary round of the Competition. The complete list of members of the Competition Jury shall remain confidential until the commencement of the quarter-final round of the Competition.

### **Chairperson of the Competition Jury**

- 2.1 The Chairperson of the Competition Jury's remit includes overseeing all public rounds. To this end it is incumbent on him or her to take all necessary steps to ensure that the Competition Jury's work is executed correctly. If, by his or her assessment, a member of the Competition Jury has committed a serious breach of the rules, the Chairperson of the Competition Jury is authorized to suspend that member immediately or to submit the matter for the urgent consideration of the Executive Committee of the Organization, hereafter referred to as 'Executive Committee', which may, where appropriate, start proceedings before the Legal Committee.
- 2.2 In the event of illness or absence due to unforeseen circumstances, the Chairperson of the Competition Jury will be replaced, for the entire Competition or for a part of it, either by a member of the Board of Directors of the Competition, hereinafter referred to as the 'Board', designated by the President of the Board, or by a leading musical figure appointed by the Executive Committee. The person replacing the Chairperson of the Competition Jury must meet all the requirements of Jury members listed under D1.
- 2.3 The Chairperson of the Competition Jury announces the results of all public rounds of the Competition, herein faithfully reflecting the decisions of the Competition Jury.
- 2.4 If the Legal Committee is called upon to pronounce judgment on a matter implicating a member of the Juries, it is obliged to hear the Jury member in question and, in the case of a member of the Competition Jury, the Chairperson of the Competition Jury.

### **Voting procedure**

#### **General provision**

- 3.1.1 Members of the Juries may not exchange comments about Candidates or Contestants. Any discussion concerning Candidates or Contestants will lead to the suspension of the Jury member having caused it.
- 3.1.2 The President of the Board and the Secretary of the Jury will be responsible for counting the ballot papers, given to the Official in a sealed envelope by the Jury, and for tallying the votes. The Official will supervise this process.
- 3.1.3 The votes will be tallied in a closed location. No one else may enter the room where the votes are tallied.
- 3.1.4 Any correction on a ballot paper must be initialled by the Jury member in question and the Official. If a ballot paper presents difficulties in reading that could result in an error, the Official or the Secretary of the Jury may ask the Jury member to complete a new ballot paper.
- 3.1.5 All voting and tallying operations are confidential. The only results to be announced are: the designation, without indication of ranking, of the Contestants admitted to the semi-

final round; the designation, without indication of ranking, of the Contestants admitted to the final round; and the ranking of the three finalists.

- 3.1.6 The ballot papers, signed by the Jury and later sealed by the Official, will be kept in the Competition archives. The seals may only be broken with permission of the Legal Committee.
- 3.1.7 All cases not accounted for in the Jury regulations taking place during the preliminary round will be decided by the Executive Committee. The Secretary of the Executive Committee may not assist in the decision making process.
- 3.1.8 All cases not accounted for in the Jury regulations taking place during the public rounds of the Competition will be decided by the Chairperson of the Competition Jury, in consultation with the Executive Committee.

### **Preliminary round**

- 3.2.1 The identities of the Candidates participating in the preliminary round will remain anonymous to all members of the Preselection Jury. Prior to the preliminary round, the Secretary of the Executive Committee will assign a number to each Candidate whose audio recording will be adjudicated, and mark all audio recordings accordingly. Only the Secretary of the Executive Committee will know which number corresponds to which Candidate. The Secretary of the Executive Committee may not contact the Jury during the preliminary round or assist the Executive Committee in making decisions as described in all articles of section D3.2. After the votes have been tallied, the Secretary of the Executive Committee will announce the names of the Candidates to the Preselection Jury.
- 3.2.2 A specialized technician will check all the audio recordings in advance and will be present during the evaluation in order to avoid, as far as possible, any technical problems. The technician may, under the supervision of a member of the Executive Committee, give a ruling on the inadmissibility of an audio recording, where its poor technical quality makes it impossible to evaluate it.
- 3.2.3 In the event of poor technical quality making it impossible to evaluate an audio recording, the Executive Committee will decide whether it is appropriate to request the Candidate to submit a new copy of the audio recording.
- 3.2.4 In the event that an audio recording cannot be evaluated because of a temporary technical problem, its viewing may be postponed to a later date.
- 3.2.5 For each submitted audio recording, each member of the Preselection Jury will indicate to the Secretary of the Jury when he or she has received sufficient information to enable him or her to evaluate it.
- 3.2.6 To adjudicate the preliminary round, each member of the Preselection Jury will receive a ballot paper on which appear the numbers of the Candidates participating in the preliminary round. For each Candidate, each member of the Preselection Jury will indicate whether he or she wishes to admit the Candidate to the quarter-final round by indicating 'YES' or 'NO' under the heading 'May proceed to the quarter-final round'. There is no limit to the number of 'YES' votes that may be given by a member of the Preselection Jury. The ballot papers, signed by all members of the Preselection Jury, will accordingly be given to the Official.
- 3.2.7 The amount of Candidates admitted to the quarter-final round will depend on the number of Candidates participating in the preliminary round, as well as the overall level of the Candidates. The Executive Committee may decide either to admit all Candidates with three 'YES' votes, all Candidates with two or more 'YES' votes, or all Candidates with one or more 'YES' votes. Candidates with no 'YES' votes will not be admitted to the quarter-final

round of the Competition. With regard to admitting Candidates to the quarter-final round, all Candidates with the same amount of 'YES'-votes will be given equal treatment.

- 3.2.8** Depending on the results, and without having knowledge of the identities of the Candidates in question, the Executive Committee will decide where to establish the cut-off point between the Candidates admitted and Candidates rejected, in such a way that a reasonably acceptable number of Candidates is admitted to the quarter-final round.

### **Quarter-final round**

- 3.3.1** To adjudicate the quarter-final round, all members of the Competition Jury will receive a ballot paper with the numbers of the Contestants. In line with their evaluation of the Contestants' performances, each member of the Competition Jury will for each Contestant indicate whether he or she wishes the Contestant to proceed to the semi-final round by indicating 'YES' or 'NO' under the heading 'May proceed to the semi-final round'. There is no limit to the number of 'YES' votes that may be given by a member of the Competition Jury. The ballot papers, signed by all members of the Competition Jury, will accordingly be given to the Official.
- 3.3.2** Contestants will be ranked according to the total number of 'YES' votes awarded by the Competition Jury.
- 3.3.3** In the event of a tie between Contestants for the last place(s) in the semi-final round, all members of the Competition Jury will receive a new ballot paper with the numbers of the equally ranked Contestants. Each member of the Competition Jury will indicate whether he or she wishes the Contestant to proceed to the semi-final round by indicating 'YES' or 'NO' under the heading 'May proceed to the semi-final round'. There is no limit to the number of 'YES' votes that may be given by a member of the Competition Jury. In addition to awarding 'YES' votes, each jury member has the ability to give one vote of preference to a Contestant involved in the tie.
- 3.3.4** If the outcome of the counting of the ballot papers following the procedure in Article D3.3.3 reduces the number of Contestants involved in the tie, the procedure in Article D3.3.3 is repeated until eight or fewer Contestants proceed to the semi-final round. No second vote of preference can be given.
- 3.3.5** If the outcome of the counting of the ballot papers following the procedure in Article D3.3.3 does not reduce the number of Contestants involved in the tie, the votes of preference will determine the Contestants admitted to the semi-final round.
- 3.3.6** If the outcome of the counting of the votes of preference reduces the number of Contestants involved in the tie, the procedure in Article D3.3.3 is repeated until eight Contestants proceed to the semi-final round, or until an unsolvable tie arises, with no less than four and no more than eight Contestants proceeding to the semi-final round. No vote of preference will be indicated on subsequent ballots.
- 3.3.7** If the counting of the votes of preference does not reduce the number of Contestants involved in the tie, the Chairperson of the Competition Jury will decide which Contestant(s) will be admitted to the semi-final round after having consulted the Executive Committee.
- 3.3.8** No less than four and no more than eight Contestants will proceed to the semi-final round.

### **Semi-final round**

- 3.4.1** To adjudicate the semi-final round, all members of the Competition Jury will receive a ballot paper with the names of the Contestants. In line with their evaluation of the Contestants' performances, each member of the Competition Jury will for each Contestant indicate whether he or she wishes the Contestant to proceed to the final round, by indicating 'YES' or 'NO' under the heading 'May proceed to the final round'. There is no limit to the number of 'YES' votes that may be given by a member of the Competition Jury. The ballot papers, signed by all members of the Competition Jury, will accordingly be given to the Official.
- 3.4.2** Contestants will be ranked according to the total number of 'YES' votes awarded by the Competition Jury.
- 3.4.3** In the event of a tie between Contestants for the last place(s) in the final round, all members of the Competition Jury will receive a new ballot paper with the names of the equally ranked Contestants. Each member of the Competition Jury will for each Contestant indicate whether he or she wishes the Contestant to proceed to the final round, by indicating 'YES' or 'NO' under the heading 'May proceed to the final round'. There is no limit to the number of 'YES' votes that may be given by a member of the Competition Jury. In addition to awarding 'YES' votes, each member of the Competition Jury has the ability to give one vote of preference to a Contestant involved in the tie.
- 3.4.4** If the outcome of the counting of the ballot papers following the procedure in Article D3.4.3 reduces the number of Contestants involved in the tie, the procedure in Article D3.4.3 is repeated until three Contestants proceed to the final round. No second vote of preference can be given.
- 3.4.5** If the outcome of the counting of the ballot papers following the procedure in Article D3.4.3 does not reduce the number of Contestants involved in the tie, the votes of preference will determine the Contestants admitted to the final round.
- 3.4.6** If the outcome of the counting of the votes of preference reduces the number of Contestants involved in the tie, the procedure in Article D3.4.3 is repeated until in total three Contestants proceed to the final round. No vote of preference can be indicated on subsequent ballots.
- 3.4.7** If the counting of the votes of preference does not reduce the number of Contestants involved in the tie, the Chairperson of the Competition Jury will decide which Contestant(s) will be admitted to the final round after having consulted the Executive Committee.
- 3.4.8** Three Contestants will proceed to the final round.

### **Final round**

- 3.5.1** For the final round, all members of the Competition Jury will receive a ballot paper with the names of the Contestants. Each member of the Competition Jury will rank the three Contestants by filling in the names of the Contestants under the headings 'First Prize', 'Second Prize' and 'Third Prize'. The ballot papers, signed by all members of the Competition Jury, will accordingly be given to the Official.
- 3.5.2** The Contestant who is most often mentioned under the heading 'First Prize' will be the first prize winner. The Secretary will consequently cross out the name of the first prize winner on of all the ballots completed by the Competition Jury.
- 3.5.3** After the first prize winner has been determined and crossed out of all the ballots, the names of two Contestants remain on each ballot. The Contestant who has received the most votes for the highest rank will be the second prize winner.

- 3.5.4 The remaining Contestant will be the third prize winner.
- 3.5.5 In the event of a tie between two Contestants for the first prize, the names under the heading 'Second Prize' will be counted. If this does not solve the tie, there will be a second vote for the Contestants involved in the tie among all the members of the Competition Jury. The Contestant winning this vote will be the first prize winner, the Contestant losing the vote will be the second prize winner. The remaining Contestant will automatically be the third prize winner.
- 3.5.6 In the event of a tie between two Contestants for the second prize, there will be a new vote to determine which Contestant will be the second prize winner.

#### **Audience Award**

- 3.6.1 For the Audience Award, the audience of the final round can indicate which Contestant he or she evaluated as the best of the three finalists at the of the final round. The Contestant with the most votes will receive the Audience Award.
- 3.6.2 The tallying of the votes will be overseen by the Official.
- 3.6.3 In the event of a tie between Contestants, the Audience Award will be awarded to both Contestants involved in the tie. The prize money of which this prize consists will be divided amongst the equally ranked Contestants.

#### **Other Awards**

- 3.7.1 For all other awards awarded by the Competition Jury, all members of the Competition Jury will receive a ballot paper with the names of the Contestants at the end of the round in question. Each member of the Competition Jury will indicate which Contestant he or she evaluated as the winner of the award in question by indicating the name of the Contestant on the ballot paper. The ballot papers, signed by all members of the Competition Jury, will accordingly be given to the Official.
- 3.7.2 In the event of a tie between Contestants, the members of the Competition Jury will receive a new ballot paper with the names of the Contestants involved in the tie. Each member of the Competition Jury will indicate which Contestant he or she evaluated as the winner of the award.
- 3.7.3 If the tie proves to be unsolvable, the Chairperson of the Competition Jury will make the final decision.

## **E. Prizes**

- 1.** A number of prizes and awards will be awarded amongst the finalists and semi-finalist Contestants. These will be published on the website of the Competition.
- 2.** The prizes, awards, and certificates, signed by the Chairperson of the Competition Jury and all members of the Competition Jury, will be presented to the laureates at a formal ceremony following the final round, which they are required to attend.
- 3.** All prizes will be awarded.
- 4.** None of the prizes are dividable, with the exception of the Audience Award.
- 5.** All prize money is subject to tax under the Dutch Taxation Laws.

## **F. Authorities**

### **Management of the Competition**

- 1.1** The DHF is a non-profit organization.
- 1.2** The DHF is managed by the Executive Committee.
- 1.3** The Executive Committee is also responsible for overseeing the application of the rules. The Executive Committee may take any measures necessary to ensure their application and the running of the competition. If breaches of these rules take place, the Executive Committee is authorized to bring these to light and to refer them to the Legal Committee.
- 1.4** For all matters pertaining to the administration of the DHF, the Executive Committee is authorized, under its own responsibility, to delegate particular powers or functions to persons not otherwise involved in the Organization.

### **Legal Committee**

- 2.1** For each Competition a Legal Committee is established, consisting of at least three members. This committee has the task of fairly resolving any administrative, civil, or disciplinary disputes that may arise between the Contestants, members of the Jury, members of the Organization, and/or members of the Board. The judgment of the Legal Committee is binding and is not subject to appeal.
- 2.2** Members of the Legal Committee will be chosen by the Executive Committee. One of the members will be appointed as Chairperson, hereafter referred to as Chairperson of the Legal Committee.
- 2.3** In the event of a dispute being submitted to the Legal Committee, the Executive Committee will designate three arbitrators among the members of the Legal Committee to form an arbitration board.
- 2.4** The Jury and the Contestants will be informed of the names and responsibilities of the members of the Legal Committee.
- 2.5** By participating in the competition, the members of the Jury and the Contestants are deemed to accept the jurisdiction of the Legal Committee.
- 2.6** Should one of the members be unable to serve as an arbitrator for the period for which he or she has been designated, a new arbitrator shall be appointed by the Executive Committee.
- 2.7** Any complaints or requests for arbitration by the Legal Committee must be addressed to the Chairperson of the Legal Committee. The Organization must be notified when the Legal Committee is addressed.
- 2.8** In order to be considered, complaints addressed at the Legal Committee must indicate the name of the person or persons against whom they have been lodged.

## **Official**

- 3.1** The Chairperson of the Legal Committee will also serve as the Official. He or she shall keep records of all operations he or she may be called upon to carry out, and of any facts he or she may be asked to establish.

## **Sanctions**

- 4.1** The authorities of the DHF can impose the following sanctions on members of the Jury and Contestants:
1. A reprimand
  2. An official warning
  3. Exclusion from the Competition
  4. A permanent ban
- 4.2** A reprimand can be issued by the Executive Committee. An official warning can be issued by the Chairperson of the Legal Committee. The other sanctions can only be imposed by the Legal Committee. The other administrative authorities of the DHF do not have any legal or disciplinary powers.
- 4.3** Apart from the disciplinary sanctions outlined above, the Legal Committee can also decide on all questions legitimately submitted to it and, in particular, can impose penalties requiring the payment of damages and interest to injured parties.
- 4.4** In the event of disputes, only the English and Dutch texts of these rules are legally binding.